



**OFFICER REPORT TO LOCAL COMMITTEE  
(RUNNYMEDE)**

**MEMBERS' ALLOCATION FUNDING**

**26 NOVEMBER 2012**

**KEY ISSUE**

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

**SUMMARY**

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. The report identifies and makes recommendations on bids received for funding that have been sponsored by at least one county councillor.

**OFFICER RECOMMENDATIONS**

**The Local Committee (Runnymede) is asked to:**

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.1 to 2.6) of this report.
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 (3.1 to 3.8).

## 1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Runnymede) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
  - A high standard of education;
  - A beautiful environment;
  - A vibrant economy;
  - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

## 2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

### 2.2 ALL SAINTS' NEW HAW – REPLACEMENT OF SMALL HALL ROOF (MARY ANGELL)

Project Cost	£8,199
Amount Requested	£4,185 (Revenue) & £2,521 (Capital)
Project Description:	One off funding towards the removal of asbestos tiles and fitting of new tiles and new fascia to mount new guttering.

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This will resolve water leakage into the small hall during heavy rain fall and remove the undesirable asbestos tiles. This will benefit many community groups who use the hall.

### 2.3 OTTERSHAW SCOUT & GUIDE GROUP – WARM HAND DRYERS (MEL FEW)

Project Cost £600  
 Amount Requested £600 (Capital)  
 Project Description: One off funding towards supply and fitting of 2 warm air hand dryers, one in each of the toilets at the Holt HQ by Ottershaw Memorial Field. This will reduce the current cost of using paper towels both financially and environmentally.

### 2.4 ST PAULS CHURCH HALL EGHAM HYTHE – AUDIO-VISUAL INSTALLATION (YVONNA LAY)

Project Cost £3,294  
 Amount Requested £1,697 (Revenue) & £1,597 (Capital)  
 Project Description: One off funding towards the installation of full AV facilities into the hall, to include a projector, drop down screen, amp unit and speakers. This will provide an enhanced community facility offering wider scope for use across many areas both existing and new, e.g. Pooley Green Youth Club, 1215 Tenants Group and community support courses.

### 2.5 THORPE VILLAGE - STREET LIGHTING (YVONNA LAY)

Project Cost £7,000  
 Amount Requested £1,500 (Revenue)  
 Project Description: One off funding towards replacement of old street lighting with new heritage lighting within the conservation area of Thorpe Village and beyond. The remainder of the funding is being raised through fundraising events.

### 2.6 RUNNYMEDE COMMUNITY SAFETY SURVEY (CHRIS NORMAN, MEL FEW, MARISA HEATH & YVONNA LAY)

Project Cost £1,695  
 Amount Requested £1,696 (£424 x 4) revenue  
 Project Description: One off funding towards a Community Safety Survey for Runnymede in early 2013. A comparable survey has been commissioned by Runnymede Borough Council every 3 years since 1998 and there is therefore a considerable body of

background data which enables the Community Safety Partnership to measure improvement in the eyes of residents. The survey will include an online survey which will incorporate sub-set surveys for young people and businesses in the Borough area and focus group work in day centres in the Borough.

### 3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) approved the following bids under delegated authority since the last committee meeting on 17 September:

**From the 2012/13 Local Committee budget:**

#### 3.2 **Surrey Police - Runnymede Youth Football Scheme (Chris Norman, Mary Angell, Mel Few & John Furey)**

Project Cost                    £520  
 Amount Requested        £520 (£130 x 4 Revenue)  
 Project Description:    One off funding towards the set up of a youth football scheme by Surrey Police and Youth Workers in the Addlestone area (for youths aged between 12 to 18 years).

#### 3.3 **Gogmore Youth Centre – Christmas Panto Trip (Chris Norman)**

Project Cost                    £980  
 Amount Requested        £980 (Revenue)  
 Project Description:    One off funding towards dinner and a trip to the theatre for young people.

#### 3.4 **Addlestone Christmas Lights & Trees (John Furey)**

Project Cost                    £4,800  
 Amount Requested        £85 (Revenue) & £120 (Capital)  
 Project Description:    One off funding towards 12 chains of white and blue fairy lights and perishable Christmas trees for Addlestone town centre.

#### 3.5 **Lyne Village Hall – Cooker & Heater (Mel Few)**

Project Cost                    £500  
 Amount Requested        £500 (Capital)  
 Project Description:    One off funding towards a replacement cooker and heater for a new blue room kitchen at Lyne Village Hall.

#### 3.6 **Ottershaw Scout & Guide Group – Play Equipment (Mel Few)**

Project Cost                    £158  
 Amount Requested        £158 (Revenue)  
 Project Description:    One off funding towards play equipment for Ottershaw Scout & Guide group such as balls, storage bag and games.

### 3.7 **Darby & Joan Club – Christmas Lunch (Yvonna Lay)**

Project Cost	£350
Amount Requested	£350 (Revenue)
Project Description	One off funding towards a Christmas meal for 25 members of the Darby & Joan Club of Egham Hythe, to include entertainment and transport.

### 3.8 **Chertsey Meads Information Boards (Chris Norman)**

Project Cost	£918
Amount Requested	£918 (Capital)
Project Description	One off funding towards two information boards to be erected by Runnymede BC beside Chertsey Meads.

## 4. **OPTIONS**

- 4.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

## 5. **CONSULTATIONS**

- 5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team as required.
- 5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

## 6 **FINANCIAL AND VALUE FOR MONEY IMPLICATIONS**

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.  
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the financial position is as set out in **Annex 1**.
- 6.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

## 7. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 7.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

## 8. CONCLUSION AND RECOMMENDATIONS

- 8.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 8.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed here.

## 9. REASONS FOR RECOMMENDATIONS

- 9.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

## 10. WHAT HAPPENS NEXT

- 10.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 10.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as the signed agreement has been received.
- 10.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.
- 10.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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- Background Papers:**
- SCC Constitution: Financial Framework
  - Criteria and Guidance for Members Allocations
  - Local Committee Funding Bids

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